

Staff use: Date _____

Time _____

SUBDIVISION PREAPPLICATION REQUEST FORM

Flathead County Planning and Zoning
1035 First Avenue West, Ste. C200
Kalispell, MT 59901
Tel 406-751-8200 Fax 406-751-8210

Please complete the following questions and attach required supporting documents. Upon receipt, a planner will contact you to schedule a preapplication conference.

1. **PROPERTY OWNER:** _____ **PHONE** _____

2. **SUBDIVIDER (if different):** _____ **PHONE** _____

3. **TECHNICAL ASSISTANCE:** _____ **PHONE** _____

4. **PROPERTY INFORMATION:** Tract _____ Section _____ Township _____ Range _____

Subdivision/ Lot, if any _____ Assessor's Number _____

Physical Address _____ Acres _____ Fire District _____

Zoning _____ Neighborhood Plan _____ School District _____

Adjacent Lot Sizes _____ Environmental Constraints _____

5. PROPOSAL:

Working Title of Subdivision _____ Number of Lots or Units _____

Type of Subdivision: _____ First Minor (provide supporting documentation) _____ Subsequent Minor _____ Major

Check if any of following apply: _____ RV or Mobile Home Park _____ Condominiums _____ Campground

Uses: _____ Single-family _____ Townhouse _____ Duplex
_____ Multifamily _____ Commercial _____ Industrial

6. ATTACHMENTS: Please attach all of the following documents:

_____ **USGS topographic map** (8 1/2" x 11" minimum) showing minimum 1/2 mile radius recommended

_____ **Vicinity map** (8 1/2" x 11" minimum)

_____ **General site information:** please attach **all** applicable information

_____ General location	_____ Approximate boundaries of existing tract	_____ Wildlife range
_____ Natural features	_____ Existing structures and public improvements	_____ Steep Slopes
_____ Existing Utilities	_____ Known easements and rights of way	_____ Wetlands
_____ Drainages/Swales	_____ Water resources (rivers, streams, pothole lakes)	_____ 100-year floodplain
_____ Documentation of the original tract of record as of July 1, 1973		

_____ **Concept Plan** (11" x 17" minimum): please attach **all** applicable information

_____ Tract and lot lines	_____ Location of Utilities (electric, water, sanitation)	_____ Building Sites, if necessary
_____ Proposed access	_____ Existing buildings, driveways, and roads	_____ Proposed Public Improvements
_____ Easements and Right-of-Ways _____ Any parks, common areas, or open spaces		

Thank you for providing a complete meeting request, allowing us to offer you a more accurate review of your application.
Additional information may be requested at a later point.